



## International School of Curaçao

*Fully Accredited by the Southern Association of Colleges and Schools  
Member of the Association of American Schools in South America*

### STUDENT ACCEPTABLE USE AGREEMENT

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Acceptable use means that as a student in International School of Curaçao, you will commit to use the computer and those special learning tools and programs, such as the Internet, with respect. Acceptable use means you will commit to abide by the school rules as outlined here and as taught to you by your teachers and computer specialists. You must understand that the use of these electronic teaching and learning tools are designed to support your education. If rules are broken, a student may lose his/her privileges to use the computers and the Internet.

Individual users of school computer networks are responsible for their behavior and communications over those networks. Parents should be aware that on-line services are not free of objectionable materials. During school, teachers will guide students toward appropriate materials. Families bear the same responsibility for guidance for Internet use as they exercise with information sources such as television, telephones, movies and radio. Material to be published must not display, access, or link to sites deemed offensive by this Acceptable Use Agreement. All published material must have educational value and/or support the school guidelines, goals, and policies as well as conforming to the Internet/Intranet Publishing Guidelines. Only materials authorized by the site/department administrator will be published on Internet/Intranet servers.

Network storage files are treated like any other student work in progress. Network administrators may review files and communications to maintain system integrity and insure that students are using the system responsibly. Students should not expect that files stored on school servers are private and cannot be deleted if found inappropriate. The school expects that users will comply with high standards and will honor the agreements they have signed.

As a condition of access to the International School of Curaçao (ISC) computers, I agree to the following:

- 1) I will be responsible for the computer I am working on and will report any incidents of vandalism or theft to the teacher. These might include writing on the computer, unplugging or changing of hardware components, removing or loosening keyboard keys, removal of mouse balls or the mouse itself, and/or other destructive acts.
- 2) I will respect the privacy of information in other people's files, and will not copy, destroy, or use it.
- 3) I will not share my login or password with others, and I will not seek to obtain those of others. I will work only in my own file area and will not communicate anonymously or in another person's name.
- 4) I will not try to hack the system, nor load onto the computer any hacking programs, nor will I attempt any unauthorized access to the system. I will not attempt to delete, alter, or reposition any electronic documents unless authorized to do so. I will not test our network for security breaches because it is unauthorized and forbidden.
- 5) I will neither exploit any security gaps I detect nor will I pass the information to anyone else, but I will report them to the teacher immediately. I will not help others to break the rules.
- 6) I will not send offensive material to others, download it off the Internet, or knowingly access it.
- 7) I understand that I do not have a right of privacy in my Internet account. I also understand that International School of Curaçao has the right to monitor my use of the computer system and the Internet and will remove obscene, abusive, harassing, or inappropriate communication without notice.

- 8) I understand that the completion of online forms that request personal information (such as name, address, etc.) on the Internet is strictly prohibited without the permission of a teacher or IT Coordinator. I will not respond to any free offers or order items on the Internet.
- 9) I understand that that I may not use programs or educational games on the computer unless instructed to do so by my teacher. I may not bring any student or commercially prepared software to school.
- 10) I will not print unnecessarily or waste resources. The IT Coordinator will have the right to impose limitations on storage, printing, and access time, and I will not attempt to circumvent these limitations. I will also follow proper shutdown procedures.
- 11) I will not attempt to install unauthorized software on the system or onto any computer, nor will I attempt to make a copy of copyrighted software. I will use only that software provided by the teachers.
- 12) I will not enter the operating system or control panels, unless it is part of my course material.
- 13) I am responsible for remembering my network login name and password, for keeping myself informed about computer use and classroom/computer lab rules, and for abiding by them. Being unable to logon to the network is not an acceptable reason for failing to complete my assignments. Ignorance of the rules will be no excuse for disobeying computer use rules either verbal or written.
- 14) I realize that my computer work must meet the same standards as public written communication including those regulating vandalism, nuisance, harassment, and respect for intellectual privacy and property.
- 15) I will not incorporate information obtained from network resources into my documents without proper credit to the originator (e.g. bibliographic, citation, footnotes, etc.).
- 16) I will do my best to avoid infecting the school computers with viruses by using anti-virus software to check my storage devices (CDs, memory sticks) at home or elsewhere, and if this is not available, by having my disks checked by someone in the computer department before using them on the school system.
- 17) Refreshments are not allowed in the computer areas. Computer labs are only available for students working on assignments. All other school and classroom rules also apply.

I understand that if I violate this agreement, I may immediately lose my access privileges to all ISC computers. I can appeal such a decision through the school director. The use of the school computers is a privilege, not a right.

Penalties for violation of this agreement may include a warning letter (which will be inserted into my permanent school records along with a letter sent to the director/principal and parent/guardian), the denial of network access, the denial of non-class usage of all computers, and if not in a computer class, total denial of access for the semester or the entire school year, if warranted.

**Adopted from Gloucester County Public School**